

## Appendix E

### Briefing Paper to accompany the Fees and Charges Register

#### 1. Summary

The purpose of this report is to consider and approve the changes to charges detailed within the Council's fees and charges register. The fees and charges register will be maintained and updated for submission as part of the budget setting process on an annual basis, with the new fees agreed as a whole rather than on an individual basis.

The fees and charges register, contains details of all items for which a charge is made. It is important that these fees are reviewed at least annually as part of the budget setting process and reviewed during the year, in line with the Councils income policy. This will ensure existing targets are being met and to explore any further income potential to maximise the Councils resources.

Improving income management and service cost recovery has a key role to play in enabling the Council to achieve its financial and wider strategic objectives.

The fees and charges register has been reviewed by each Service area, and appropriate uplifts proposed. A general increase of between 2% and 3% has been applied where no alternative basis is available.

Some of the charges are still to be confirmed but will be available for full council on 25<sup>th</sup> February.

#### 2. The following fees and charges are proposed to be held at 2020/21 levels:

**Taxis licences** – Calculated using the All Wales toolkit and approved by Licensing Committee in normal years. Due to the pandemic fees are being held the same for a year to allow for a fuller review next year.

**Careline** - Increased by inflation (CPI) in previous year. If increased by CPI (currently 0.7%), the service would expect anticipated increase in administration costs to change bills, notifying customers to outweigh increase in revenue. Possibly increase next year by greater amount.